



METHODIST

COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE New Delhi | Affiliated to Osmania University, Hyderabad
Abids, Hyderabad, Telangana, 500001

1.3.3 Percentage of students undertaking field projects / internships (current year data)							
TIMELINE:2018-19							
DEPARTMENTS	Internships(I II YR)	Field Projects(IV YR)	Field visit1(III YR)	Field visit 2(III YR)	TOTAL PARTICIPANTS	STUDENT STRENGTH	BRANCH- WISE PARTICIPATION(%)
CIVIL	74	NIL	95	99	169	440	38
CSE	103	NIL	35	7	138	431	32
ECE	83	9	85	85	177	406	44
EEE	47	5	55	NIL	107	184	58
MECH(UG)	122	90	93	101(IV yr)	305	440	69
MECH(PG)-CAD/CAM	0	3	NIL	NIL	3	36	8
MBA	2	54	20	NIL	76	101	75
TOTAL	431	161	383	191	975	2038	48
FIELD PROJECTS+INTERNSHIPS+FIELD VISITS (%)					47.84		
FIELD PROJECTS+INTERNSHIPS (%)					29.05		
INTERNSHIPS (%)					21.15		

SUMMARY

- The number of students undertaking field projects in IV yr, Internships in III or IV yr, Field/Industrial Visits in III or IV yr during 2018-19 under 5- Engineering programs & DBM are summarised in above table
- The Percentage of students undergoing Internships is 21% , while Internships+ Field projects is 29% and Internships+ Field projects+ Field visits is 48%
- The supportive documents are herewith attached: 1. Field projects- Students list, Industry permission letters, Project completion certificate ; 2. Internships - Students list, Industry name; 3. Field visits - Students list, Permission letter from Industry

Offer Letter

Hyderabad
May 1, 2019

To
Mr. Narender Guda
12-125 NLB NAGAR
Gajuramaram, Hyderabad - 500054

Dear Narender,

We are pleased to offer you a job with **ICONMA PROFESSIONAL SERVICES AND SOLUTIONS PRIVATE LIMITED** as an **Associate Recruiter** with a start date of **May 1st, 2019** with below terms and conditions. Please sign and return a copy of the offer as a confirmation of your acceptance.

1. Duties and Hours

As an Associate Recruiter, you will report functionally to the ICONMA Management. You will be responsible for achieving the goals and targets assigned to you.

Your hours of operation will be from 8:30 AM to 6:00 PM EST with one-hour dinner break. You will observe holidays that are currently followed by ICONMA staff, so as to provide the maximum possible coverage during US working hours.

2. Compensation

You will receive a consolidated gross compensation of ₹ 2,53,200.00 (Two Lakhs Fifty-Three Thousand Two Hundred Rupees Only) per annum per annexure A.

3. Probation

You will be on probation of Six months from the date of joining. Your probation period may be extended or reduced on the sole discretion of the company. Your services will be confirmed for full-time basis in the organization after satisfactory completion of probation period.

4. Termination

Either party may terminate this employment by giving a 30 days' notice. However, during the probation period, either party can terminate employment with valid reasons without any notice or compensation.

5. Confidentiality

You recognize and acknowledge that:

- In the course of your employment by Company, it will be necessary for you to acquire information which may include information concerning the Company's sales, sales and recruiting volume, sales and recruiting methods, sales and recruiting proposals, customers and prospective customers and partners, prospect lists, sources of consultants, company manuals or other confidential or proprietary information belonging to the Company (collectively referred to herein as "confidential information").

ICONMA PROFESSIONAL SERVICES AND SOLUTIONS PRIVATE LIMITED

3rd Floor, ANAND CAPITAL BUILDING, Municipal No: 7-1-79, GREENLAND,

Near Ratnadeep Super Market, HYDERABAD - 500016, TELANGANA. Tel: +91 40 42624000, +91 40 23406002.

CIN : U72200TG2006PTC050728 GST : 36AADCR4753PIZS www.iconma.com

- The confidential information is the property of the Company.
- The use, misappropriation or disclosure of the confidential information would constitute a breach of trust and could cause irreparable injury.
- For maintenance of the Company's competitive position it is essential that the confidential information be kept secret and that you do not disclose the confidential information to others or use the confidential information to your advantage or the advantage of others.

You agree to hold and safeguard the confidential information in trust for the Company and agree that you shall not, without prior written consent of the Company, appropriate or disclose or make available to anyone for use outside the Company at any time, either during your employment with the Company, or subsequent to the termination of your employment with the Company for any reason, including without limitation, termination by the Company for cause or without cause, any of the confidential information, whether or not developed by you, except as required in the performance of your duties with Company.

6. Breach

You hereby acknowledge that any breach by you of any of the covenants contained in confidentiality Section will result in irreparable injury to Company for which money damages could not adequately compensate Company. In the event of such breach, Company shall be entitled, in addition to any rights or remedies which it may have in law or in equity, to have an injunction issued by any competent court enjoining and restraining you from continuing such breach.

If the above terms are acceptable, please sign on the duplicate copy of the document and return it to me.

We look forward to a long and mutually rewarding relationship.



Satish Nimmagadda
Executive Director

ICONMA PROFESSIONAL SERVICES AND SOLUTIONS PRIVATE LIMITED



I accept this appointment and agree to the terms and conditions.

Narender Guda

**Strictly private & confidential*

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Annexure A

Salary Break up		
	Annual	Monthly
Basic	₹ 126,600.00	₹ 10,550.00
House Rent Allowance	₹ 50,640.00	₹ 4,220.00
Medical Reimbursement	₹ 15,000.00	₹ 1,250.00
Conveyance	₹ 19,200.00	₹ 1,600.00
LTA	₹ 15,000.00	₹ 1,250.00
Telephone & Internet Reimbursement	₹ 18,000.00	₹ 1,500.00
Special Allowance	₹ 8,760.00	₹ 730.00
Gross Salary	₹ 253,200.00	₹ 21,100.00

Note:

- Your above payments are subject to following Statutory Deductions...
- 1. TDS: Based on Savings plan and / or proofs of Investments, your Tax liability will be worked out and informed to you by Accounts Dept, and accordingly Taxes will be deducted at source from the remuneration due to you.
- 2. EPF (Employees Provident Fund): Monthly maximum Rs.1800 (Employee contribution)—
In case if you are a PF member.

**Strictly private & confidential*

Internship Offer

Dear Om Kumar Arandolwala

305, Bajaj Maruti residency,
White Fields, Kondapur - 500084

Date: 28.01.2019

We are pleased to offer you Internship with **ICONMA PROFESSIONAL SERVICES AND SOLUTIONS PRIVATE LIMITED** for the position of Associate Recruiter on Monday, 28th January, 2019 with below terms and conditions. Please sign and return a copy of the offer as a confirmation of your acceptance.

1. Hours

Your hours of operation will be from 8.30 AM to 6:00 PM EST with one-hour dinner break.

2. Compensation

You will receive a consolidated gross internship fee of Rs.15, 000 monthly during the Internship period.

3. Termination

Either party can terminate internship with valid reasons without any notice or compensation.

4. Confidentiality

You recognize and acknowledge that:

- In the course of your internship duration, it will be necessary for you to acquire information which may include information concerning the Company's sales, sales and recruiting volume, sales and recruiting methods, sales and recruiting proposals, customers and prospective customers and partners, prospect lists, sources of consultants, company manuals or other confidential or proprietary information belonging to the Company (collectively referred to herein

as "confidential information").

- The confidential information is the property of the Company.
- The use, misappropriation or disclosure of the confidential information would constitute a breach of trust and could cause irreparable injury.
- For maintenance of the Company's competitive position it is essential that the confidential information be kept secret and that you do not disclose the confidential information to others or use the confidential information to your advantage or the advantage of others.

You agree to hold and safeguard the confidential information in trust for the Company and agree that you shall not, without prior written consent of the Company, appropriate or disclose or make available to anyone for use outside the Company at any time, either during your employment with the Company, or subsequent to the termination of your employment with the Company for any reason, including without

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limitation, termination by the Company for cause or without cause, any of the confidential information, whether or not developed by you, except as required in the performance of your duties with Company.

5. Breach

You hereby acknowledge that any breach by you of any of the covenants contained in confidentiality Section will result in irreparable injury to Company for which money damages could not adequately compensate Company. In the event of such breach, Company shall be entitled, in addition to any rights or remedies which it may have in law or in equity, to have an injunction issued by any competent court enjoining and restraining you from continuing such breach.

If the above terms are acceptable, please sign on the duplicate copy of the document and return it to me.

We look forward to a long and mutually rewarding relationship.



ICONMA PROFESSIONAL SERVICES AND SOLUTIONS PRIVATE LIMITED

I accept this appointment and agree to the terms and conditions.

Om Kumar Arandolwala

Note:

TDS: Based on Savings plan and / or proofs of Investments, your Tax liability will be worked out and informed to you by Accounts Dept, and accordingly Taxes will be deducted at source from the remuneration due to you.

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